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CONSTITUTION,
BY-LAWS AND RULES OF ORDER,
OF
FOUNTAIN SECTION,
OF THE
CADETS OF TEMPERANCE.

No. 2.

Canada West.

Instituted June 4, 1849.

BROCKVILLE:
PRINTED BY DAVID WYLIE, RECORDER OFFICE.

1859.

CONSTITUTION,
BY-LAWS AND RULES OF ORDER,
OF
MOUNTAIN SECTION,

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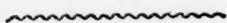
No. 2.
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FORM of APPLICATION FOR CHARTER.



_____(Date).

The undersigned youths of _____, believing the Order of the CADETS OF TEMPERANCE to be calculated to extend the blessings of Total Abstinence, and promote the general welfare of mankind, respectively petition the Grand Section of the Province of Canada to grant them a Charter to open a new Section, to be called the _____ Section, No. —, Cadets of Temperance, of the Province of Canada, to be located in _____, and under your jurisdiction. We pledge ourselves, individually and collectively, to be governed by all the rules and usages of said Grand Section.

Enclosed is the fee for Charter, Red B's, and Officers' Cards.



The foregoing application must be signed by at least ten youths of good standing in the community, who have, previous to their application, obtained the consent of their Parents or Guardians.

It must also be stated whether the applicants are members of the Order or not; if they are, of what Section. The application to be directed to the Grand Secretary, free of postage.

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ARTICLE I.

This Association shall be known as the **FOUNTAIN SECTION, No. 2, of the Cadets of Temperance in the Province of Canada.**

ARTICLE II.

No member shall make, buy, sell, or use as a beverage, any Spirituous or Malt Liquors, Wine or Cider; nor shall he use Tobacco, in any form.

ARTICLE III.

SEC. 1. The Officers shall consist of a Worthy Archon, Vice Archon, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, Guide, Usher, Watchman, and Junior Watchman, who shall be elected at the last stated meetings in March, June, September, and December, and Installed on the next night of meeting.

SEC. 2. At the first stated meetings in October and April, the Members shall elect an Officer who shall be called the Worthy Patron. He must be a member of the Order of the Sons of Temperance, in good standing, and so continue during the term of his office. He must be chosen from five Sons of Temperance nominated by the nearest Division; but if said Division fail to do so, the Section may choose a Son of Temperance.

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ARTICLE IV.

It shall be the duty of the W. P., who by virtue of his Office is head of the Section, to appoint two Associate Patrons and a Chaplain, (members of the order of the Sons of Temperance) who shall render him such Constitutional assistance as he may require of them; and in his absence officiate in his place. They shall attend the meetings of the Section, and assist in properly conducting the same. The W. P. is empowered to make such decisions and impart such advice as he may deem necessary to carry out the principles of the Organization. He shall have power to suspend the Meetings of the Section for one week; grant permission to Parade and hold Public Meetings: and he shall be amenable for his acts to the Grand Section only.

ARTICLE V.

SEC. 1. It shall be the duty of the W. A., under the direction of the W. P., to preside over the Section; enforce an observance of the laws, rules, and usages of the Order; see that the Officers perform their respective duties; appoint all Committees not otherwise provided for; announce the result of all votes; call special meetings whenever ten members apply in writing for the same, provided the application be endorsed by the W. P.; sign all orders on the W. P. for such sums as may be necessary to pay the appropriation made by the Section, and perform such other duties as the Section or his charge may require of him.

SEC. 2. It shall be the duty of the V. A. to render such assistance as the W. A. may require of him, and in his absence to act in his place.

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SEC. 3. It shall be the duty of the T. to keep a full and correct account of all monies received and paid by the Section; he shall receive each night the monies taken for Fines, Dues, and Initiations, and pay the same over to the W. P. without delay, and at the end of his term he shall make out a Report of his Receipts and Expenditures, and perform such other duties as the Section or his charge requires of him.

SEC. 4. It shall be the duty of the A. T. to keep the accounts of members, credit the amounts paid, and notify all who are three months in arrears, of the amount due by them to the Section.

SEC. 5. It shall be the duty of the Secretary to keep a fair and impartial record of the proceedings of the Section; notify meetings when ordered by the W. A.; attest to all monies ordered to be paid at a regular meeting, and none other, and perform such other duties as may be required of him by the Section or his charge.

SEC. 6. It shall be the duty of the A. S. to receive all propositions for members, forward to the W. P. all certificates for examination, and see that all the members sign the Constitution.

SEC. 7. It shall be the duty of the G. to take charge of the Candidate during Initiation. He shall, with the aid of the U., examine all the members present at the opening of Section. He shall see that the Sashes and other property under his charge are properly accounted for, and that the same are carefully returned to their appropriate places, after the adjournment of the Section.

SEC. 8. It shall be the duty of the U. to introduce Candidates, and to act as aid to the G.

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SEC. 9. It shall be the duty of the Watchmen to guard the doors, and keep out intruders. They shall at all times admit the W. P. and his Associates, and such S. of T. as the W. P. may vouch for, and on installation nights, *after the initiation*, they shall admit the Father or Guardian, or any whom the W. P. may direct. It shall be the duty of the J. Watchman to guard the outer door.

ARTICLE VI.

SEC. 1. No boy under 8 years of age, shall be admitted to membership in this Order. But Sections have power to decide at what age members may be admitted, over 8 and under 18 years of age; and no person shall be admitted or remain in the Order over 18 years of age, unless by dispensation from the Deputy Grand Worthy Patron.

SEC. 2. The initiation fee shall be, at 14 years and under, not less than 1s. 3d.; between 14 and 16 years of age, not less than 2s. 6d.; between 16 and 18 years of age, not less than 5s.

SEC. 3. No one shall be admitted to membership who does not possess a good moral character, and who has not received the consent of his Parents or Guardians for his admission to the Order.

SEC. 4. No person shall be admitted to the Section, or retained as a member, who uses profane language, or is addicted to gambling, or who is indecent in his conversation or manners.

SEC. 5. The name of the person proposed for membership, must be offered by a member of the Section, stating age, parentage, and residence; when the Candidate may be ballotted for with

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ball ballots, and if not more than five black balls appear against him, he shall be declared elected; but if more than five appear against him, he shall be declared rejected; he shall not be ballotted for again for one month, unless so directed by the W. P.

SEC. 6. A vote rejecting a Candidate may be reconsidered within two meetings of the time of rejection; but a vote resulting in an Election, shall be considered final.

SEC. 7. In a case of urgent necessity, a Candidate may be proposed, elected, and initiated on the same evening, by a vote of the majority of the members present, and the consent of the W. P.

ARTICLE VII.

SEC. 1. The regular weekly dues in this Order shall not be less than 1d.

SEC. 2. A member in good standing in his Section when arrived at the age of 18 years, shall upon his reception and initiation into any Division of the Order of the S. of T., be entitled to receive individually, not less than 5s.

ARTICLE VIII.

SEC. 1. Any member violating the Constitution may be fined, reprimanded, suspended, or expelled, according to the enormity of the offence, by a vote of the Section, and the approval of the W. P.

SEC. 2. Any Officer violating the Constitution and By-Laws, shall forfeit his Office; in addition to which he shall suffer the penalties called for by the first Section of this article.

SEC. 3. Charges against a member shall be brought in writing; and the same must be handed

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to the W. P., who shall, if there is evidence to sustain the charge, report the fact to the Section at the same or next meeting, with a resolution that the member be notified to appear before the Section for trial.

SEC. 4. On the night of trial, the W. P. shall take the Chair and act as Judge, and the evidence shall be produced, when a majority of the members present shall decide upon the guilt or innocence of the accused.

SEC. 5. The W. P. shall pass sentence upon the guilty member according to the Constitution and By-Laws.

ARTICLE IX.

SEC. 1. After a Section has been three full terms in operation, no member shall serve as W. A. who has not filled the office of V. A.

SEC. 2. No member shall serve two terms successively in the same office during the year, except the S. and A. T.

SEC. 3. All nominations are to be made by the W. P., on the night of the election. He shall name for each office if possible, not less than three competent and constitutionally eligible members, from whom the Section shall elect ONE to each of the Offices for which nominations were made.

ARTICLE X.

Each Section shall pay to the Grand Section on the first meeting of each quarter five per cent. on all initiations, dues, and fines, and unless the money is paid, the pass and explanation shall be withheld, nor shall their Delegates to the Grand Section be admitted until the percentage is paid.

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ARTICLE XI.

The W. P. shall within the term of one month from the time of his election, give security to the Division of which he is a member, in the sum of £25 for the proper and Constitutional application of the monies of the Section: said security to remain in the hands of the W. Patriarch of the Division.

ARTICLE XII.

Sons and Daughters of Temperance in good standing may visit the Section with the consent of the W. P. by taking the requisite obligation.

ARTICLE XIII.

The W. P. shall wear a Blue Silk Sash, trimmed with Gold Lace, and a blue, red, and white Rosette; Associate Patrons, Scarlet Silk Sashes, trimmed with White Lace, and Rosette, as above; the Chaplain, a Purple Silk Sash, trimmed with White Lace, and White Rosette. The other Officers, with the exception of P. W. A's., shall wear Red Silk, Merino, or Velvet Regalia, trimmed with White Lace, and Rosettes of Red ground and Silver edge, with a Silver Star in the centre.

In addition to which the W. A. shall wear a Silver Star on the left side of the Regalia, and the V. A. a bow of Blue Ribbon on the left side. P.W. A's. shall wear Blue Silk, Merino, or Velvet Regalia, trimmed with Gold Lace, and a Star on each side. The rest of the Section shall wear white Linen Collars, white Tassels, with Rosette, Red, White, and Blue.

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ARTICLE XIV.

Any Officer absent for three successive nights from the meetings of the Section, or that fails to appear for installation for the same period of time after the night of installation, except in case of sickness or necessary absence from the City, Town, or Village in which the Section is located, shall forfeit his Office, and a new election shall take place immediately.

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BY-LAWS.

ARTICLE I.

SEC. 1. The Section shall meet at the Section Room, on Tuesday evening of each week for the transaction of Business. Special meetings may be called by the W. A., with the consent of the W. P. No sectarian or political business shall be introduced to the meeting of the Section.

SEC. 2. The hour of meeting shall be, from the 1st September until the 12th October, at half-past 7 o'clock; from the 12th October until 1st March, 7 o'clock; and from the 1st March until the 12th April at half-past 7 o'clock; and from the 12th April until 1st September at 8 o'clock.

SEC. 3. The Section shall be opened within ten minutes of the appointed time. In case of the absence of the W. A., the V. A. or a P. W. A. shall preside in his place *pro tem*. No Brother shall be permitted to speak or vote unless in Regalia.

SEC. 4. Six members shall constitute a quorum for the transaction of Business.

SEC. 5. When the Usher retires to ascertain who are in waiting to be initiated, it shall be the

duty of the Treasurer to retire with him, and obtain the initiation fees of all Candidates previous to their being introduced.

SEC. 6. The W. P. and the two A. P.'s shall be a Committee of Finance, of which the first A. P. shall be Chairman, whose duty it shall be to audit the accounts of the T. and A. T. of the quarter last past, and report in writing to the Section at its next regular meeting. Also, to audit all bills payable and report as above stated.

SEC. 7. Every member shall pay to the funds of the Section 1d. per week.

SEC. 8. In case of the death of a Brother the W. A. shall direct the S. to call a special meeting of the Section to attend the funeral, if in the town.

SEC. 9. The members shall assemble one hour previous to the time appointed for the funeral, and proceed to the house of the deceased, in full regalia, and with crape on the left arm above the elbow, which shall constitute the mourning badge of the Section, and shall be worn at its funeral processions.

SEC. 10. The W. P. shall only pay orders drawn on him by the Secretary and endorsed by the Treasurer.

SEC. 11. Any Officer being absent from the Section for three successive evenings, shall forfeit his Office, except in case of sickness or other necessary absence.

SEC. 12. The W. A., V. A., T., A. T., A. S., G., and W., shall constitute a Committee of Visitation of this Section, one of whom shall visit a sick brother every day, of which Committee the W. A. shall be Chairman.

SEC. 13. It shall be the duty of the W. A., with the advice and consent of the W. P., to appoint a Committee of three on all propositions for membership. It shall be the duty of such Committee to call upon the Candidates, and fully and fairly investigate their characters, and report in writing at the next meeting.

SEC. 14. All Committees shall be appointed by the W. A., with the advice and consent of the W. P., unless otherwise directed by the Section; and all reports of Committees shall be in writing and signed by the majority thereof. No absent brother shall be appointed on a Committee without his consent.

SEC. 15. All elections for Officers of this Section shall be by ballot. At the time of holding any election for Officers required by these Laws, the W. P. shall appoint three Inspectors, who shall be Inspectors of such election, and shall announce the result to the W. A.; a plurality of votes, in all cases, being decisive of an election.

SEC. 16. The A. T. shall keep a book in which he shall enter all fines and dues against members, and credit all monies received.

SEC. 17. All notices required to be served by this Section shall be served by the A. S.

ARTICLE II.

SEC. 1. Any Cadet who is over one month in arrears for dues, shall not be privileged to vote or speak on any question before the Section, except by permission of the Section.

SEC. 2. If any member neglect to pay his dues for two months, he and his Parents or Guardians shall be notified by the A. T., if practicable, and

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if after four weeks his account remains unsettled, he shall be suspended or expelled, at the pleasure of the Section.

SEC. 3. Every member on being initiated shall sign the Constitution and By-Laws of the Section, and thereby agree to support the same, and to pay all dues, fines, or other demands which may accrue against him.

ARTICLE III.

SEC. 1. If any Cadet be convicted upon the charge of using profane or indecent language, or refusing to obey the commands of the W. A. when called to order, or use disrespectful language towards the Officers or members, shall for the first offence be subject to a reprimand from the W. P.; for the second offence, reprimand and suspension from the Section, not to exceed one month; and for the third offence, expulsion. In all cases of expulsion, notice shall be sent to all Sections within thirty miles.

SEC. 2. Any member who shall wantonly injure, waste, or destroy any Books, Cards, or other property belonging to the Section, shall be fined, reprimanded, suspended, or expelled, as the Section may determine.

ARTICLE IV.

SEC. 1. Any brother may withdraw from this Section and demand his Certificate after he has paid all his dues or demands against him on the Books, unless there are charges against him under investigation by the Section at the time of his application; [Provided that his application be signed by his Parents or Guardians].

SEC. 2. The adjoining fee for a brother in this Section shall be half the charge of initiation.

SEC. 3. Any brother withdrawing from this Section may rejoin by paying up his back dues ; provided his application be made in writing, within one month after his withdrawal ; otherwise he shall pay the regular initiation fee.

SEC. 4. Every brother withdrawing shall pay to the Section 6d. for his withdrawal Card.

ARTICLE V.

SEC. 1. The dues of suspended members shall continue to accrue, and shall be paid as though they were members in regular standing.

SEC. 2. Each Officer must be free on the Books at his installation.

SEC. 3. Any brother who shall maliciously bring charges against another, which he is unable to prove, or shall knowingly propose unworthy persons for membership, shall be subject to fine, suspension, or expulsion, according to the enormity of the offence.

SEC. 4. It is particularly enjoined upon the Cadets that they cultivate at all times a habitual politeness towards all around them, and that at all times they treat the W.P., and his Associates, and all visitors, with marked deference and respect.

SEC. 5. It shall be the duty of the W.A. when a brother is reported sick, to see that he is visited daily, and to render such assistance as may be in the power of the Section to perform.

ARTICLE VI.

No additions, alterations, or amendments shall be made to these By-Laws, nor shall any part of them be repealed or suspended, unless a proposition for that purpose be presented in writing to the Section, at least two regular meetings previous to the discussion, when, if two-thirds of the members agree thereto, it shall be adopted.

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RULES OF ORDER.

RULE 1. When the presiding Officer takes the Chair, the Officers and Members shall take their respective seats, and at the sound of the gavel there shall be a general silence, under the penalty of a public reprimand from the W. P.

2. ORDER OF BUSINESS:—

- 1 Opening according to the Red Book.
- 2 Services of Chaplain.
- 3 Roll of Officers called,—absentees noted.
- 4 Reading the Minutes.
- 5 Reports of Committees on Candidates for Membership.
- 6 Ballotting for Members.
- 7 Initiation of Members.
- 8 Has any Brother violated his pledge?
- 9 Are any of the Brethren sick?
- 10 Has any Brother a friend to propose to this Section for Membership among the Cadets of Temperance?
- 11 Unfinished business.
- 12 Reports of Committees and reception of Communications.
- 13 Payment of dues.
- 14 New business.
- 15 Closing according to Red Book.

3. All appealed questions of order shall be decided by the W. P.

4. No brother shall speak to another, or otherwise interrupt the business of the Section, while the minutes or other papers are being read, or when a brother is speaking in debate.

5. No brother shall interrupt another in his speech, unless to call him to order, nor stand up to interrupt him; nor, while speaking, pass between him and the W. A.

6. Every brother, when he speaks, shall stand up uncovered, and respectfully address the W. A., and when he has finished shall sit down.

7. If two or more brothers shall rise to speak at the same time, the W. A. shall decide which is entitled to the floor.

8. No brother shall speak more than once on the same subject or question, until all the brothers wishing to speak shall have an opportunity to do so, nor more than twice without the permission of the W. A. or a vote of the Section, which shall be given without debate; and no Cadet while speaking, shall name another by his proper name, but shall use the word "brother," with the appropriate designation belonging to his standing in the Order.

9. If a brother, while speaking, be called to order by the W. A., he shall cease speaking and take his seat, until the question of order is determined by the W. P., and permission given him to proceed.

10. No motion shall be subject to debate until it shall have been seconded, and stated by the

W. A., and it shall be reduced to writing, if required by three brothers.

11. When the reading of a paper or other matter is called for, and the same is objected to by three brothers, it shall be determined by a vote of the Section without debate.

12. Every member shall, if required, vote on any question before the Section, unless excused for special reasons.

13. Before putting a question, the W. A. shall ask, "Is the Section ready for the question?" If no brother rises to speak, and the Section is ready, he shall rise and put it; after which no brother shall speak upon it.

14. While the Chairman is putting a question or addressing the Section, none shall leave or cross the room, nor entertain private discourse.

15. A motion to adjourn shall always be in order, after the requisite business has been gone through, which motion shall be acted on without debate; and if a question be carried for adjournment, the Section shall not be considered as adjourned until closed in due form.

16. When a question is indefinitely postponed it shall not be acted on during that or the next succeeding meeting.

17. No motion for reconsideration shall be received unless made and seconded by members who voted in the majority in the first instance.

18. Any brother may excuse himself from serving on a Committee, at the time of his appointment, if he be at the time a member of two other Committees.

19. The brother first named on a Committee shall act as Chairman thereof, until another is chosen by themselves.

20. No Committee shall be considered as finally discharged, until all debts contracted by it shall have been paid.

21. The affirmative of a question is first put, and afterwards the negative; but in matters of form, such as reading reports, petitions, memorials or other papers, the assent of the Section is supposed to be given, when upon inquiry no objection is expressed.

22. The W. P., or any member, doubting the decision of a question, may call for a division, and a count of the affirmative and negative votes.

23. No brother shall be permitted to speak or vote, unless clothed in a suitable regalia.

24. No brother from another Section shall be permitted to speak upon any subject under discussion in this Section unless by permission of the W. P.

A True Copy,

[Attest],

A. MUNRO, W. A.

P. H. BURTON, S.

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